

Exam FAQ's

Q-How do I sign up to take the exam?

A1-If you are licensed as a LCSW Associate licensee, you must document two years (24 months) of appropriate clinical practice in order to be eligible to examine. Once a LCSWA licensee has completed two years of clinical practice, the licensee may submit the [Clinical Exam Request form](#) with \$40.00 processing fee and a six-month review form.

A2- In regards to other levels of certification, to be eligible to sit for the exam you must be approved by the Board as eligible. The first step is to submit an application for certification/licensure. Once the Board receives your completed application, it will be reviewed, and upon approval, the Board will send further information regarding your exam eligibility. Once approved, you may submit the [Exam Request Form](#) with the \$40.00 fee.

Q-I submitted my exam processing fee and Exam Request Form three days ago and I haven't heard back yet. Did the Board receive it?

A-As always, the Board recommends submitting items to the Board office with tracking to ensure receipt and to know when items have been received by the Board. The Board processes request submitted to the Board office in the order of receipt. The Board attempts to process these requests as quickly as possible; however, please allow 21 days for processing.

Q-I received my letter of eligibility from the Board office. How do I schedule my exam?

A-Once you have received notice from the Board of your eligibility to examine; you will need to contact [ASWB](#) to register and pay for the exam. Once registered, ASWB will provide you an authorization code in order to schedule the examination with PSI.

Q-How do I get a study guide for the exam?

A-Study guides are offered through ASWB (1-800-225-6880), or at www.aswb.org.

Q-Are there any exam preparatory courses offered?

A-Yes. These courses may be offered by a number of providers including the N.C. Chapter of NASW. You may contact NASW-NC regarding prep courses at 1-800-280-6207, or at www.naswnc.org. ASWB also offers [practice exams](#) for a fee through their website for individuals who want to familiarize themselves with the exam experience. [Candidates are advised that for exam security reasons, the Association of Social Work Boards (ASWB), the examining body utilized by this Board, prohibits the use of exam items as part of any preparatory course; and does not endorse any such courses.]

Q-How often are exams given?

A-The exams are currently offered 5 or 6 days per week in several locations throughout the country at PSI test centers, with several sites throughout NC. [To locate a testing site of your choice, please visit the PSI website.](#) Remember, to sit for the exam, you must be approved by the Board as eligible and authorized by the examining body, ASWB.

Q-What types of questions are on the exam?

A-Each exam is focused on social work practice. There are 5 categories of examination – Associate, Bachelors, Masters, Advanced Generalist, and Clinical – focused on education and practice experience. Candidates are allowed four hours to complete the exam administered by computer consisting of approximately 170 multiple-choice questions designed to measure minimum competency. More information about the exam itself, types of questions, length, etc. can be obtained through [ASWB](#).

Q-Will I receive notification from the Board once I have taken and passed my required examination?

A-Exam scores are received weekly in the Board office. These results are maintained in your file and nothing further is mailed from our office. **The score report you received at the testing center should be maintained for your records.** If you are licensed as a LCSWA, you will continue with your licensure until you have met all requirements for the LCSW and have applied for and have been issued the LCSW license.

If your application was pending examination, the Board will send your credential information as soon as possible following receipt.